



# LOOSE PARISH COUNCIL

CLERK: Kim Owen

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Dated: 4<sup>th</sup> December 2018

**A meeting of the Loose Parish Council  
will be held at the Loose Parish Pavilion, King George V Playing Field on  
Monday 10<sup>th</sup> December 2018 commencing at 7.30pm**

## **ALL MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND**

The following is for Councillors and members of the public to note prior to the meeting:

- If first meeting in the Pavilion, members of the public and Councillors to be informed by the Chairman of what to do in the unlikely event of a fire taking place
- The Chairman will also mention to members of the public that due to an amended Public Bodies (Admission to Meetings) Act 1960, those persons in attendance may be filmed, recorded, photographed or otherwise reported about
- Members of the public wishing to speak should make themselves known to the Chairman, and will only be allowed to speak for three minutes maximum, unless it refers to an agenda item requiring matters to be discussed 'in depth', and in which case to be agreed by the Council. This will be strictly controlled
- Standing Order 2 Disorderly Conduct "No person shall obstruct the transaction of business at a meeting or behave offensively or improperly"

### AGENDA

1. To receive and record any apologies for absence
2. To receive and agree any decision regarding any item to be taken as confidential (item 21)
3. To receive any declarations of pecuniary interest on items in the agenda, in accordance with the NALC Model Code of Conduct for Parish Councils (pursuant to section 27 of the Localism Act 2011). In addition any declaration of personal or prejudicial interest. *(As agreed by LPC 21<sup>st</sup> Jan 13)*
4. To receive any signed dispensation requests for any item on this agenda, and for Councillors to approve/disapprove as appropriate and to agree the reason for the dispensation if approved. (see dispensation form.) This follows the agreement made by the LPC at the meeting held on the 17th July 2017
5. To agree and to sign as a correct record the minutes:  
LPC minutes for the meeting held on the 19<sup>th</sup> November 2018 (pages 1473 to 1479)  
The following approved Committee minutes are to be noted and adopted by the Parish Council;
  - Planning Meeting on 15<sup>th</sup> October 2018 (Pages 438-439) and 5<sup>th</sup> November 2018 (Pages 440-441)
  - Environment Meeting on 10<sup>th</sup> October 2018 (Pages 289-292)
6. To receive any reports from the KCC Ward Councillor Paulina Stockell (PS) (ongoing agenda item)
7. To receive any reports from the Loose Ward Councillor Sue Grigg (SG) (ongoing agenda item)
8. To receive any reports/information from Community Warden Liz Lovatt (LL), PCSO Ross Russell (RR) and update from e-watch (on going agenda item)

9. **To receive any questions/comments from the public, to include any letters/e-mails received by the Clerk from members of the public (ongoing agenda item)**
  - a. Update on inconsiderate parking in Loose Village at the start and end of the school day
  - b. Update on Southern Water Pumping Station
10. **To receive any updates on the Loose Neighbourhood Plan (JA)**
11. **To receive any updates on SMART (ongoing agenda item) (PR)**
12. **To receive any information/updates from LAA in respect of the shed on Brooks Field and to make any decisions as felt relevant (ongoing agenda item)**
13. **Promotion of Loose Parish Council & Articles- (ongoing agenda item):**
  - a. To receive an updated report re the LPC website, and to agree to any changes or items to be added including what events should be advertised on the site
  - b. To receive information on In and Around Loose publication
  - c. To discuss any other matters pertaining to other publications and to agree as relevant
14. **Finance & Funding- (ongoing agenda item):**
  - a. To agree the online payments and any cheques issued on 10<sup>th</sup> December 2018 and for the Chairman/Vice Chairman to sign apex A as agreement of the LPC. (Apex A, available to all Councillors)
15. **To discuss changes to the committee structures for 2019/2020 and make any necessary decisions**
16. **Risk (ongoing agenda item):**
  - a. To receive and discuss any items of concern escalated by committees
  - b. To receive any information concerning any potential risk matters
17. **To receive information on Crowdfunding for Lost Words Kent Campaign for Books in Schools and make any necessary decisions**
18. **Notification of correspondence for discussion/action (ongoing agenda item)**  
**Survey/Consultations:**
  - a. **KCC Libraries**
  - b. **Future of National Parks and Areas of Outstanding Natural Beauty**
19. **To receive an update on the Community Coffee Morning and ratify any costs**
20. **To discuss the Flooring for the Kitchen at the Pavilion and make any decisions necessary.**
21. **Information Only (ongoing agenda item)**
22. **To discuss new Councillor to LPC and make any necessary decisions**
23. **Next meeting of the LPC will be on the 21<sup>st</sup> January 2019**