



LOOSE PARISH COUNCIL

CLERK: Kim Owen

Holly Glade Pembroke Road Coxheath ME17 4QJ

Tel: 07855000156 (Mon-Fri 9.00am-5.00pm)

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Dated: 9th October 2018

A meeting of the Loose Parish Council

Will be held at the Loose Parish Pavilion, King George V Playing Field on

Monday 15th October 2018 commencing at 7.30pm

ALL MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND

The following is for Councillors and members of the public to note prior to the meeting:

- If first meeting in the Pavilion, members of the public and Councillors to be informed by the Chairman of what to do in the unlikely event of a fire taking place
- The Chairman will also mention to members of the public that due to an amended Public Bodies (Admission to Meetings) Act 1960, those persons in attendance may be filmed, recorded, photographed or otherwise reported about
- Members of the public wishing to speak should make themselves known to the Chairman, and will only be allowed to speak for three minutes maximum, unless it refers to an agenda item requiring matters to be discussed 'in depth', and in which case to be agreed by the Council. This will be strictly controlled
- Standing Order 2 Disorderly Conduct "No person shall obstruct the transaction of business at a meeting or behave offensively or improperly"

AGENDA

1. To receive and record any apologies for absence
2. To receive and agree any decision regarding any item to be taken as confidential
3. To receive any declarations of pecuniary interest on items in the agenda, in accordance with the NALC Model Code of Conduct for Parish Councils (pursuant to section 27 of the Localism Act 2011). In addition any declaration of personal or prejudicial interest. *(As agreed by LPC 21st Jan 13)*
4. To receive any signed dispensation requests for any item on this agenda, and for Councillors to approve/disapprove as appropriate and to agree the reason for the dispensation if approved. (see dispensation form.) This follows the agreement made by the LPC at the meeting held on the 17th July 2017
5. To agree and to sign as a correct record the minutes:
 - LPC minutes for the meeting held on the 17th September 2018 (pages 1457 to 1464)The following approved Committee minutes are to be noted and adopted by the Parish Council;
 - Planning Meetings on 3rd September 2018 (pages 434 -435) and 17th September 2018 (pages 436 – 437)
6. To receive any reports from the KCC Ward Councillor Paulina Stockell (PS) (ongoing agenda item)
7. To receive any reports from the Loose Ward Councillor Sue Grigg (SG) (ongoing agenda item)
8. To receive any reports/information from Community Warden Liz Lovatt (LL), PCSO Ross Russell (RR) and update from e-watch (on going agenda item)

- 9. To receive any questions/ comments from the public, to include any letters/e-mails received by the Clerk from members of the public (ongoing agenda item)**
 - a. Update on inconsiderate parking in Loose Village at the start and end of the school day
 - b. Update on Rag Solutions regarding placing a clothes bank on LPC property
 - c. Update on Southern Pumping Station and Busbridge Road manhole issue
 - d. Update on waste bin for the footpath by McAlpine Allotments
- 10. To receive any updates on the Loose Neighbourhood Plan (JA)**
- 11. To receive any updates on SMART (ongoing agenda item) (PR)**
- 12. To receive an update on GDPR and make any necessary decisions (KO)(on going item)**
 - a. To receive update on Councillors' new e-mail
- 13. To receive any information/updates from LAA in respect of the shed on Brooks Field and to make any decisions as felt relevant (ongoing agenda item)**
- 14. Promotion of Loose Parish Council & Articles- (ongoing agenda item):**
 - a. To receive an updated report re the LPC website, and to agree to any changes or items to be added including what events should be advertised on the site
 - b. To discuss setting up a database for the Community Alert and make any decisions necessary
 - c. To receive information on In and Around Loose publication
 - d. To discuss any other matters pertaining to other publications and to agree as relevant
- 15. Finance & Funding- (ongoing agenda item):**
 - a. To agree the online payments and any cheques issued on 15th October 2018 and for the Chairman/Vice Chairman to sign apex A as agreement of the LPC. (Apex A, available to all Councillors)
 - b. To Ratify the ROUND ROBIN for the insurance renewal for LPC (Zurich)
 - c. To receive full record of Accounts from RFO
 - d. To receive External Auditor report and notice of conclusion of audit year ended 31st Mar 18, and notice of expenses for fiscal year 17/18
- 16. To receive Standing Orders for the LPC, as amended by KALC, and to put forward any comments as relevant.**
- 17. To receive information on the Community Payback scheme and make any necessary decisions (KO)(From 17th September 18 Meeting)**
- 18. To discuss co-opted residents joining LPC Committees (From 17th September 18 Meeting)**
- 19. Risk (ongoing agenda item):**
 - a. To receive and discuss any items of concern escalated by committees
 - b. To receive any information concerning any potential risk matters
- 20. Notification of correspondence for discussion/action (ongoing agenda item)
Survey/Consultations:**
- 21. Information Only (ongoing agenda item)**
 - Christmas Lunch/Dinner
- 22. Next meeting of the LPC will be on the 19th November 2018**