



# LOOSE PARISH COUNCIL

CLERK: Mrs Jan Capon

29, Caernarvon Drive, Maidstone, Kent. ME15 6FJ.

Tel: 01622 692712 (Mon-Fri 9.00am-1.00pm)

website: [www.loosepc.kentparishes.gov.uk](http://www.loosepc.kentparishes.gov.uk)

e-mail: [office@loose-pc.gov.uk](mailto:office@loose-pc.gov.uk)

## A meeting of the Loose Parish Council Environment Committee

Will be held at the Loose Parish Pavilion, King George V Playing Field on  
**MONDAY 24<sup>th</sup> April 2017 commencing at 7.30pm.**

**ALL MEMBERS OF THE PUBLIC ARE INVITED TO ATTEND.**

Dated: 18<sup>th</sup> April 2017

**The following is for Councillors and members of the public to note prior to the meeting:**

- If first meeting in the Pavilion, members of the public and Councillors to be informed by the Chairman of what to do in the unlikely event of a fire taking place.
- The Chairman will also mention to members of the public that due to an amended Public Bodies (Admission to Meetings) Act 1960, those persons in attendance may be filmed, recorded, photographed or otherwise reported about.
- Members of the public wishing to speak should make themselves known to the Chairman, and will only be allowed to speak for three minutes maximum, unless it refers to an agenda item requiring matters to be discussed 'in depth', and in which case to be agreed by the committee. This will be strictly controlled.
- Standing Order 2 Disorderly Conduct "No person shall obstruct the transaction of business at a meeting or behave offensively or improperly"

### **AGENDA**

1. To receive any apologies for absence.
2. To receive and agree any decision regarding any item to be taken as confidential (Item 17)
3. To receive any declarations of pecuniary interest on items in the agenda, in accordance with the NALC Model Code of Conduct for Parish Councils (pursuant to section 27 of the Localism Act 2011). In addition any declaration of personal or prejudicial interest. (as agreed by LPC 21<sup>st</sup> Jan 13).
4. To receive any dispensation requests as agreed by the Clerk prior to the meeting for any item on this agenda. Or to be agreed by the Committee if put forward at this meeting.
5. To sign as a correct record the minutes of the meeting held on Monday 30<sup>th</sup> Jan 2017
6. Questions/ comments from the public including any matters put forward by local Community groups.
7. **THE VILLAGE GREEN-THE TRIANGLE**
  - a) To receive any updates regarding the phone box –
  - b) To discuss the siting of the potential new bin at the village green
  - c) To receive an update on the planter

## **8. BROOKSFIELD - POND - ROY'S WOOD**

- a) To discuss the wording and design for the Roy's Wood information plaque
- b) To receive updates on the new oaks planted in Roy's Wood and to arrange a watering schedule
- c) To receive a report from Derek Corbett on the pond
- d) To discuss the reported "den" by the allotment boundary
- e) To discuss bin emptying in Brookfield

## **9. HIGHWAYS – PROW – VEGETATION**

- a) To discuss the issues concerning parking at the OLH/A229 junction
- b) To discuss the concerns regarding Japanese Knotweed in Vale Road
- c) KHS pothole blitz – any new works to be reported

## **10. CLOSED CEMETERY**

- a) To receive an update regarding Japanese Knotweed in the cemetery

## **11. MAINTENANCE**

- a) To receive an update on maintenance works
- b) To report any new issues across all areas
- c) To discuss a starting date for the painting of the benches and cemetery gates
- d) To receive any further updates on the Meadow
- e) To receive an update on the maintenance works in Busbridge Road

## **12. ANY ITEMS OF RISK TO REPORT**

- a) To discuss the frequency/timing of the Brookfield/Parish/Cemetery walkabouts
- b) To discuss and decide on action from the annual tree audit report

## **13. CORRESPONDENCE & PHONE CALLS RECEIVED**

- a) To receive an update and make a decision on the charabanc sign in Busbridge Road
- b) To discuss and agree entry to the Village of the Year 2017 campaign
- c) To receive a complaint re parking on the WTA/A229 junction

## **14. FINANCE and PURCHASES**

- a) Ratification of purchase of rabbit guards and other items for Roy's Wood

## **15. PROJECTS – MANAGEMENT PLANS**

- a) To look at current management plans and to amend as necessary

## **16. WEBSITE – LOOSE VIEWS (LPC newsletter)**

- a) To agree any items to be added to the next edition of Loose Views

## **17. CLOSED SESSION – to discuss any quotes received or any other items of confidential nature**

### **QUOTES RECEIVED**

- a) To discuss and agree quotes for repair of triangle wall and pointing of side wall

## **18. OTHER ITEMS FOR DISCUSSION ONLY**

- a) To receive an update from the spring clean