



LOOSE PARISH COUNCIL

CLERK: Mrs Jan Capon

29, Caernarvon Drive, Maidstone, Kent. ME15 6FJ.

Tel: 01622 692712 (Mon-Fri 9.00am-5.00pm)

website: www.loosepc.kentparishes.gov.uk

e-mail: office@loose-pc.gov.uk

May 2017

Re: Loose Village Fete & Fun Dog Show Sat. 2nd September 2017 – 1.30pm-5pm.

Plans are well underway for this year's Loose Fete and Fun Dog Show, organised by volunteers from the parish council and the local community. It will once again be held alongside the funfair on the King George V Playing Field, Walnut Tree Lane, Loose.

For 2017, we have a theme of 'Heroes and Heroines'. This can encompass a wide range of historical characters, or people from the modern day. Alternatively, it could be a fictitious 'Hero' or 'Heroine'.

The Loose Parish Council is keen to showcase and promote groups, organizations and charities from the local area. Shayler's Funfair have booked the field and as usual have kindly offered part of it to the local community, to hold the Loose Village Fete and Fun Dog Show. The proprietor of the funfair, is also kindly offering a £50 cash prize for the best dressed themed stall. This was won last year by South Park WI. The funfair will be on from Friday 1st through to Sunday 3rd September 2017. The Loose Fete which again will incorporate a fun dog show will run from 1.30pm-5pm on Saturday 2nd, and all stalls are asked to set up prior to this, preferably by 12.30pm.

We hope you will want to get involved in this local community event and have enclosed information on the fete, plus an application form should you wish to take a stall. The plot fee for a 3m x 3m plot (larger spaces pro-rata) will be £10 for community groups and charities & £25 for individuals and businesses. ***N.B. We have an Early Bird Deal for all individuals and businesses:- Book your plot by Friday 30th June 2017 and get a £5 discount off the £25 stall fee.***

All stalls must be pre-booked, as no additional stalls will be accepted on the day. To ensure you are promoted in the fete programme (which this year has a print run of 2,200 and has been very generously sponsored again by Nellsar Care Homes) stalls must be booked by **Friday 28th July 2017**. Payment can be made either by cheque or by paying directly into the LPC bank account (Unity Trust bank Sort Code: 60-83-01 A/C No: 20360513). Whichever method you choose, please make sure you complete and return the application form, to ensure you receive a plot.

If you require any further help or information, please contact the Communications and Media Clerk, Anne Rigby on 07419 986538 or email office@loose-pc.gov.uk.

We look forward to hearing from you.

Yours sincerely,

Anne Rigby
Communications & Media Clerk – Loose Parish Council

Loose 'Heroes & Heroines' Fete & Fun Dog Show – Saturday 2nd September 2017 – 1.30pm-5pm. Information for Stallholders

Aims - The aim of the fete is to give residents in the local area an enjoyable, fun-packed afternoon and showcase local groups, organizations, schools, charities and businesses. We endeavor for the fete to take place whatever the weather.

Cost - The cost of stall hire is £25 to individuals and businesses (*NB Early Bird Deal for individuals and businesses – pay by 30th June 2017 and get a £5 discount off the £25 stall fee*) and £10 for community groups and charities for a 3m x 3m plot. Larger plots are available on a pro-rata basis, but space is limited. N.B. All stallholders should have their own public liability insurance.

Directions

From Maidstone - Take the A229, heading for Hastings & Loose. Stay on the A229 and fork right at the Wheatsheaf junction. On the left you will pass the fire station, a parade of shops and the Swan public house. Shortly after this you will go across a zebra crossing. When you see the Walnut Tree pub on the left, start to slow down and take the first turning on the left **after** the pub (Albany Funerals on the corner), which is Walnut Tree Lane. There is a short drive towards some gates, go through these (and over the speed bumps) and you are in the KGV playing field car park, where someone will show you where to set up.

From Linton Crossroads – Stay on the main A229 Loose Road, past Loose village and over the viaduct, passing the large oak tree, the Loose Green and Post Office on the left. Once the road flattens out, you will see Copper Tree Court on the right. Take the next turning on the right into Walnut Tree Lane (Albany Funerals on the corner). Drive through the gates (and over the speed bumps) and you are in the Pavilion & Playing Field car park, where someone will show you where to set up.

Set-up & Break-down - Access onto the site is **from 10am** on Saturday, 2nd September 2017. All stalls should be set-up by 12.30pm. Fete commences at 1.30pm.

Stallholders will be allocated locations on the day. The pitch areas will be marked out. Please keep within your allocated space. Please bring your own tables, chairs, gazebos, etc.

All stallholders are requested to take their rubbish home with them.

Vehicle Movement - Part of the field will be sectioned off for those attending the fete. Space for some vehicles will be made available behind the stalls. All other vehicles should be put in the main 'car park' at the top of the field. There should be **NO** vehicle movement in the arena/stalls area between 12.30pm & 5pm.

Best Themed Stall - The best dressed community/charity stall will be judged during the afternoon. There is a £50 prize which has been kindly donated by Mr Shayler from Shayler's Funfair, who has hired the field to run the funfair, held alongside the fete.

Raffle & Tombola - The raffle will be drawn on the 2nd September at 4.30pm. Tickets will be on sale throughout the afternoon. Any raffle or tombola prize donations, will be gratefully received in the Loose Parish Council tent, prior to the fete starting at 1.30pm.

Fundraising - Any profits from The Loose Fete will be put towards the fundraising campaign for improvements to the Loose Parish Pavilion. (The KGV Community Hub Project). If you have a good day and would like to make a donation to this worthwhile cause, it would be much appreciated.

PA System – David Stephens PA will be on hand throughout the afternoon promoting stallholders, sponsors and various activities. If there is something you wish to particularly promote, please head for the PA van in the arena.

Also if you can help by displaying copies of posters advertising the fete and fun dog show, please let us know and we will be happy to send these to you.

Look forward to seeing you on Saturday 2nd September 2017 - Loose Parish Council Events Committee.



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Application for a stall at **The Loose 'Heroes & Heroines' Fete** **Saturday 2nd September 2017 -1.30pm-5pm**

King George V Playing Field & Loose Parish Pavilion, Walnut Tree Lane, Loose.

(Situated off the Loose Road - opposite the Loose Primary School).

Name of Organisation:.....

Contact Name:.....

Address:.....

.....

Telephone No.:.....email:.....

Website address:.....

Type of Stall:.....

(e.g. raffle, craft, face painting, tombola, etc..)

Amount of Space required:.....

(We normally assume the size of a standard gazebo i.e. 3 x 3 metres, unless indicated otherwise.)

Please note:- We do not provide any tables, chairs or gazebos.

Please sign to confirm you have Public Liability Insurance..... Date.....

N.B. Public Liability Insurance is required for ALL STALLHOLDERS.

The council reserves the right to inspect evidence of coverage.

Would you be prepared to donate a prize for the raffle and/or tombola? Yes/No.

(If yes, please describe)

(The council reserve the right to use prizes donated for the raffle for other purposes at the fete, but all donors will be fully credited on the day).

The plot fee for businesses & individuals is **£25 per 3m x 3m plot**. *N.b. Early Bird Deal – Pay £20 instead of £25 if paying by 30th June 2017.*

The plot fee for community groups & charities is **£10 per 3m x 3m plot**. **Larger spaces? Pro-rata basis.**

AS SPACE IS LIMITED, BOOK EARLY TO ENSURE YOUR PLACE.

Please note:- Stalls are at most 100 metres from the toilet block.

Type of organization (please tick). Business/Individual Community Based Charity

Signature:..... Date:..... Amount Paid:.....

Please return completed form asap, with your plot fee (cheques made payable to Loose Parish Council or pay directly into Unity Trust Bank – sort code 60-83-01 account no 20360513) to:-

Clerk, Jan Capon, Loose Parish Council, 29 Caernarvon Drive, Maidstone, ME15 6FJ or email office@loose-pc.gov.uk

FETE ENQUIRIES: Communications & Media Clerk, Anne Rigby –

Tel: 07419 986538 or email office@loose-pc.gov.uk

Please note:- Any profits from The Loose Fete will be put towards the KGV Community Hub Project. If you have a good day and would like to make a donation, please speak to a member of the Events Committee.